Port of Tacoma Request for Information # 111521
Addendum #1

Date 12/1/21

The following is additional information regarding **RFI 111521** titled **Microsoft Dynamics 365 Finance & Procurement Solution Implementation** released on 11/12/21. **The due date and time for responses remains as 12/17/21 @ 2:00PM PST**. This addendum includes both questions from prospective bidders and the Port's answers, and revisions to the RFI. This addendum is hereby made part of the RFI and therefore, the information contained herein shall be taken into consideration when preparing and submitting a bid.8

Item #	Date Received	Date Answered	Vendor's Question	Port's Answer
1	12/01/2021	12/03/2021	How many total entities are expected be configured in proposed D365 Finance and Procurement Solution.	We currently have 3 companies (2 legal entities) setup up Dynamics GP. We would look for direction on how to best handle this in D365.
2	12/12/2021	12/03/2021	What kind of intercompany transactions are expected across multiple entities, provide more details	The Port does perform intercompany transactions. Examples are: Majority of the intercompany transactions are related to the interlocal agreement executed by the POT and NWSA where each port has agreed to provide support services as defined in the agreement, which the agreements include the cost for such services (including but not limited to, customer invoicing, AP, payroll, project account services etc). For other minor items, the port may pay for the services (i.e. utilities, purchasing, and or insurance) behalf of the other port and receives reimbursement for the costs paid by the port.
3	12/01/2021	12/03/2021	Are all legal entities follow the same business process, if not please provide details of process differentiation	Yes, all 3 companies follow the same business practice currently.
4	12/01/2021	12/03/2021	What are the expected user licenses count by department in proposed D365 Finance and Procurement Solution.	We currently have 34 licensed users in Dynamics GP
5	12/01/2021	12/03/2021	What kind of data is expected to migrated from Intermodal Pro system to proposed D365 Finance and Procurement Solution. Provide more details	No data will be migrated from iPro but will require an integration between iPro and D365 for rail terminal billing data.
6	12/01/2021	12/03/2021	Is Port also considering Power BI as part of current RFI for Analytics/Reporting, or configuring Management reporter and SSRS reports will suffice the requirements.	Power BI is the standard Port analytics system. It is the Port's strategy to use Power BI wherever possible for Business Intelligence Dashboards and Analytics. Management Reporter may be utilized in addition for OOB reports.
7	12/01/2021	12/03/2021	What is expected data to be migration	Migration of master and transactional data from Microsoft GP to

			from legacy applications with proposed D365 Finance and Procurement Solution, provide details.	D365.
8	12/01/2021	12/03/2021	What is the expected start date and go live date of the project?	Current plans call for Planning and Design phase in 2022 and Implementation phase in 2023.
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